

OSHA Board Meeting Minutes  
September 12, 2015, 11:00 am  
Oregon Sports Offices  
4840 SW Western Avenue, Suite. 7000; Beaverton, OR 97005

1. Welcome / Introductions: Natalie McEwen

Present:

Natalie McEwen: OSHA President

OSHA Secretary: Sue Fthenakis

Lane Amateur Hockey Association Representative (LAHA): Kelly McMahan, President

Portland Junior Hawks Representative (PJH): Dean Rurak

Rogue Valley Youth Hockey Association (RVYHA): Jeff Lillman

Winterhawks Varsity Hockey League Representative (WVHL): Gloria Leo

Sherwood Ice Arena: Michael Ford

Referee In Chief (RIC): Eric Nyberg

Kara Minchin, Vice President Lane Amateur Hockey Association (LAHA)

Not Present:

Klamath Ice Sports Representative (KIS): Wendy Heaton

Safe Sport Coordinator: Andy Potter

American Developmental Model (ADM): Lester Sparks

Disabled Hockey: Kellie Hays

Oregon Hockey Officials Association: John Tallmon

Vacant:

Vice-President

Treasurer

2. Association Records/Membership Status Updates: Sue Fthenakis

All current Member Associations are in good standing at this time. Sue will send out requests for the next round of Member Association Annual Reports by January 15, 2015 with a deadline for submission of March 15, 2015 in order for the Membership Committee to review for compliance prior to the April OSHA Meeting.

(Approval of Minutes moved to item #12)

3. Election Report: Natalie McEwen

Natalie read the proposed new Election Process (see email from Flint). There was discussion of the sizes of different Associations and how 1 vote per Member Association would be impacted by that. Michael moves that we vote with the established guideline from last year so that a vote can be put forth in 45-60 days as the Constitution requires and then later take another look at the voting process and decide how we want to revise it. Seconded by Dean. Motion carries. The Nominating Committee will begin that process. Natalie advised that the election process cannot be completed in time for the scheduled October meeting. Dean proposed that the October board meeting be moved so that the Election process can be completed before the meeting. Natalie will figure out the timing for the election and the date for the fall meeting and alert everyone.

4. President's Report: Natalie McEwen

- Tier I legislation: The criteria for Tier I teams may be changing. Legislation is on the table stating that in order to qualify for Tier 1 in the Affiliate there must be at least 3 teams in different divisions. Natalie has to declare numbers of teams at Tier I or II

levels October 1, 2015. This year Dean will have U16 AAA and Bantam AA teams at Tier II but next year may have teams at Tier I. He plans to watch the legislation so that when his organization is ready to be Tier I they can be which may be next year. Natalie reported that the new legislation may end up with a 15 year old only Division for Tier I. PJH's goals are to grow to 1000 players and to have Tier I teams for their elite players. Natalie will send information about the legislation to Dean. If an Affiliate declares Tier I they would be expected to attend the National Tournament. PJH does not intend to send a team unless they have one that is expected to be strongly competitive. They expect to send U16 and Bantam which will be AAA next year when the players will be second years. Dean would love to eventually see his teams play against Eugene or RYVHA or any other team for the right to go to Nationals. Dean's vision is for an elite team at a U16 AAA Tier I and a U16 Tier II level that would draw all the most talented players throughout the state and give them visibility with the Winterhawks and at showcase tournaments. He hopes to have a strong enough program to retain elite players within the state instead of having them go outside to teams they perceive to be better.

- Development Camp timeline: January 23, 2016 in Portland. Ice time has been requested. Reminders will go out in early November. Registration will open around Thanksgiving. There will be NO walk-in registrations. Registration will probably close 2 weeks in advance of the Camp so that the ice planners can appropriately plan ice times.

(Erik requested an interruption to introduce John Tallmon the new President of OHOA who was unable to attend due to prior commitments but stopped by in between a seminar and a game he will be reffing.)

Birth years for Development Camp this year are '99, '00, '01, '02. There have been hang-ups with notices being spotty, getting in junk email folders, etc. so have the families of elite players watching for this by mid-November. All Member Associations should do a better job of alerting their families to be watching for the registration information. The evaluation process will remain the same. OSHA has gotten great feedback from the District regarding the evaluation process.

- OR Tournament application process: Must include tournament rules as well as 2 checks. The rules will be reviewed by the Ref-In-Chief. When he has approved the rules the tournament will be sanctioned. Be aware that this will require possibly more lead time so plan ahead. All USAH tournaments will require USAH certified officials. In order to qualify for the State High School Championship the tournament must be properly sanctioned. Jamborees (more than 2 teams playing on the ice) will require sanctioning as well as tournaments. Dean asked for clarification regarding when Mites and Mini-Mites are playing several cross-ice games will that require Jamboree sanctioning. Natalie will consult with Membership Services about when 3 Mini-Mite or Mite cross ice games going on at the same time with no referees will that still require the sanctioning process. Following these procedures is important for not voiding the liability coverage. Jeff asked about travel permits for travel from Medford to Klamath. Travel permits are only required when traveling out of state. This also includes events like a Sled Hockey clinic. No changes in fees; they will be the same as last year. For Mites and Mini-Mites they could request waiving of the state fees.

(Officials Report was moved up since Eric needed to leave soon)

## 5. Officials Report: Erik Nyberg

- A Level III Seminar just happened in Portland today. An Official Seminar is scheduled in Medford on the 26th. Only 2 are registered for that and some officials are not returning to officiate for this year. Eric is concerned about Southern Oregon (Medford and Klamath Falls) having enough officials for their games. Level I officials are not qualified to handle High School games. He will be bringing this up at the Coaching Seminar. The Medford seminar will be cancelled if not enough people sign up. The Eugene and Portland Seminars are filling up.
- Eric presented a Discipline and Suspension Guideline to Jill for her review as Discipline Committee Chairperson.

(Return to President's Report)

- Background screening: We are using a new company this year. Databases are not transferring perfectly. Natalie requested that Member Associations be more careful in checking with their coaches and volunteers (Team Managers, Locker Room Monitors) to ensure that everyone who should be screened, has been. People must be screened by September 13. Gloria asked for clarification about how payments worked on the registration since one person got screened but never paid. Natalie will check into it. When getting screened be sure that the link on the OSHA website is used to access the program so that it gets
- Natalie has discovered that information is going to the District level bypassing Natalie with the speaker(s) representing themselves as speaking for the state. Natalie feels that this is very disrespectful to this board and hockey in the state. The issue was in regard to the positions of Vice-President and Treasurer being vacant due to the nullification of the election and their terms being expired. Kelly understands the constitution to mean that since the elections were nullified, Vice President and Treasurer offices are expired and therefore no longer filled. Kelly moves that Gloria acts in the capacity of Treasurer until the election results are published. Dean seconded. Motions carried. Sue moves that Jill acts in the capacity of Vice-President until the election results are published. Dean seconded. Motion carried.

## 6. Treasurers Report: Gloria Leo

No report was presented because the position was considered vacant. Gloria reported on her preparations for the audit which OSHA must comply with by September 25th. Dean asked what OSHA'S balance is. It is approximately \$62,000.

## 7. Safe Sport Curriculum: Andy Potter

Andy was unable to attend so he sent a report (see attached). Natalie reported that Locker Room monitoring is a current hot issue to ensure that Member Associations are following through on. Natalie asked whether one combined report or separate reports would be more helpful. Dean commented that since the rosters will show SafeSport it falls back on the Registrar for each organization to ensure those who need SafeSport are current. If information on who is current is needed, email Andy.

## 8. American Developmental Model (ADM): Natalie McEwen

Natalie reported that a new person for District ADM will be working with Lester and hopes to eventually get out to all the Member Associations. If any Member Associations have any needs or wants they should contact Lester. Dean and Kelly reported that the ADM model is well established and well received in their programs.

### 9. Disabled Hockey: Kellie Hayes

Kellie was unable to attend but submitted a report. (see attached)

Jill reported on the recent Portland Sled Hockey Clinic. They had 34 kids and 4 adults who were all disabled who participated. It was very well received by the participants and their families. WSC is not handicapped accessible but regular practices will begin when ice is available at the Moda Center. Seattle is also starting a program. Jill is willing to work with others around the state if they have interest in starting more programs. Natalie brought our attention to the Annual guide Update in Kellie's report (see attached report).

### 10. Sponsorship Grant Request Form: Natalie McEwen

Natalie reported that a draft of a form for grant applications was put together over the past year. She will send copies to board members to see if there is any interest in moving forward on creating a grant program. Dean expressed that it could be a good use of OSHA funds however he doesn't see a need at PJH until they get another rink since they have adequate funding for the amount of programs they can do at their facility. He thought it could be good to help develop other smaller programs around the state. Natalie suggested that the funds could also be used for a tournament. Dean said he would prefer that the funds be used to develop at the grassroots level rather than for a tournament which would target already committed players and families. Natalie will appreciate email feed back of the draft after she sends it out.

### 11. High School Report: Natalie McEwen

- Who has teams that will be participating?
    - LAHA will have 1 team to send to High School State Championship
    - RVYHA not have any teams to send but will have 3 In-House/JV/ Non-check teams.
    - PJH will have 3 teams to send to the State Championship and 3 Non-Checking teams plus a Select team. \*This was later changed to 6 checking teams. See Addendum 1 at the end of the minutes, just below adjournment of the meeting.
    - KIS will have 1 High School team.
- How will the number of slots for the HS State Championship be decided? A very good discussion was had on this topic.
- High School team from OR to HS National Championship?

Discussion centered around the value of the HS Showcase vs. HS National Championship. Both events would provide a level of exposure not available in the Pacific Northwest. The HS National Championship exposure would be more based on team success while the HS Showcase exposure is more focused on the individual player's skills. Natalie asked if we should begin promoting the idea of a HS National Championship team for next year. There was general agreement that this would be a good plan. Natalie will report to USAH that OSHA will not be sending a team to the HS National Championship.

### 12. Website Report: Natalie McEwen

- Updates should be sent to Jill to be placed on the website.
- Jill reported that Eric asked about having a spreadsheet listing game misconduct penalties on the website. Michael said that it helps with visibility of players going over to another rink to play after they have been disciplined. Jill looked into the privacy

issues and found that Affiliates all over the country have this information on their websites and OSHA supports it.

13. Jill reported that OSU is working on fielding an ACHA team.

14. Discipline: Jill Boeschenstein

Jill reported that a discipline issue is impending that will require a Special Board meeting to hold a hearing. Natalie advises all board members to read Bylaw 10 in the USAH Annual Guide to prepare for this likely possibility.

15. Approval of Minutes: Sue Fthenakis

Kelly pointed out that in Section 3 it was Dru not Donna that was at the meeting and that in item 5 the election process was stated as the process we used 2 years ago should be changed to “the process that we previously used which”. Flint DOUNGCHAT’s name was spelled incorrectly. Jill asked that an Addendum needs to be attached stating that the comments about For-Profit Member Association Annual Reports were incorrect. They will need to submit most of the same documents that the Non-Profits do. At the last meeting it was inaccurately stated that the For Profit member Associations only had to submit proof of Corporation status. For the next Annual Records reporting For-Profits will need to submit most of the same forms that the Non-Profits do and will be requested to do so. Jeff moves the minutes as corrected. Kelly seconded. Motion carried.

16. 2015/2016 Dates: Natalie McEwen

Summer Meeting	September 12, 2015
Fall Meeting	To be determined
Development Camp, Oregon District Try-out:	January 23, 2016; Portland, OR
Winter Meeting	January 24, 2016; Portland, OR 9:30
High School Championship:	February 20-21, 2016; Location: TBD
High School Showcase:	April 14-18, 2016 (travel out on April 12)
Annual Meeting:	April 23, 2016; Eugene, OR; 9:30
Coaching Clinic Level 4 Training:	August 28-30, 2015, Seattle, WA

17. Meeting Adjourned:

Natalie moved to adjourn the meeting. Jill seconded. Motion carried. Meeting was adjourned at 4:24.

ADDENDUM

The following committees for the 2014-15 season were named and ratified January 25, 2015:

- Audit Committee: Andy, Chris Hayes, Flint (chair).
- Disciplinary Committee: Andy, Lester, and Sean Taylor (for adults). OSHA VP (Jill Boeschenstein) is Chair.
- Membership Committee: Sue Fthenakis to chair the Membership Committee;

## PROGRAM AND MEMBER ASSOCIATION QUARTERLY REPORTS:

### SafeSport Report from Andy Potter:

All, I am unable to attend this meeting as previously mentioned. As for a SafeSport Report:

- 1 - Goal for 2015 - 2016 Season, to have Oregon Compliant with USAH SafeSport. Unfortunately we have not been compliant over the past two seasons. As a reminder any member over 18 that has regular and routine access to minors needs to be trained (18 year olds playing in Midget U18 and / or High School hockey do not need this training unless they are also coaching at a younger level or a referee). This includes local program and affiliate board members.
- 2 - The refresher material / training is now available. It has been for a couple of months. This is about a 30 minute refresher course. Anyone who did the training in the 2013 - 2014 season will need to take the refresher course. Information is on the USAH site. <http://www.usahockey.com/safesporttraining> If you did the training in 2014-2015 you are covered for another season. USAH has a preference that all coaches complete this training or refresher course before those coaches take the ice with their players.
- 3 - Rosters will now show whether Coaches and Managers are SafeSport verified. This means that member has completed the training or refresher training.
- 4 - SafeSport Coordinators for the Affiliates now have access to a view in the USAH Portal that allows us to pull data on both CEP status as well as SafeSport. I am still trying to understand how members are getting added to that list as it seems pretty incomplete to me as this point.
- 5 - Biggest gap nationwide around SafeSport once again is locker room monitoring. Please stress to your programs the importance on Locker Room monitoring. We have good policies, just need to continue to monitor.
- 6 - Please let me know in the coming weeks who your local SafeSport / Discipline Contact will be for your local programs. I will keep an updated list and utilize these folks for helping with local program compliance as well as check ins through out the season on how things are going with your local programs.

Thank You

Andy Potter

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Oregon State Hockey Association  
Disabled Hockey Report  
September 12, 2015

### **Recent Portland Sled Hockey Clinic**

Jill, Josh and Gloria did a fantastic job putting this together. I'll let them share the details of this event.

### **Annual Guide Update**

The Annual Guide has been updated which will help answer questions regarding coaching requirements for Disabled programs. Language can finally be found in the 2015-2016 USA Hockey Annual Guide on page 129.

### **V. COACHING EDUCATION PROGRAM**

A. Coach Registration (text in Annual Guide here refers to all typical programs. Coaches need to register with USAH in order to be eligible to coach.)

**Note 2.** The head coach of each disabled hockey team must complete the required CEP registration (including attending a Level 1 clinic) and complete the online disabled hockey

module(s). Assistant coaches and student coaches of each disabled hockey team must register as a coach with USA Hockey, and are strongly encouraged, but not required, to attend a Level 1 coaching clinic and take the online disabled module(s). Those volunteers or employees who assist with helping disabled hockey teams on-ice (i.e. interpreters, pushers, on-ice mentors, etc.) must be properly registered with USA Hockey as volunteers but are not required to attend a CEP clinic and otherwise comply with these rules and regulations.

Disabled programs follow the guidelines for background screenings and Safesport training.

Respectfully submitted,

Kellie Hays  
OSHA Disabled Representative

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### **Klamath Ice Sports Member Association Report**

I can give you a rough estimate of our player numbers but our season doesn't begin until early November, so we will start with online registration in a couple of weeks. The numbers I give you today will be based on last years numbers and are rough estimates.

When players start in our hockey program they begin in Learn to Skate (LTS) and Learn to Skate and Play (LTSP) Classes. Learn to Skate is from November to Mid January, then Learn to Skate and Play is from Mid January to Mid March. If a player is doing exceptional we have advanced them to a team a little faster than the above schedule. Since I have been helping with this program I have only seen that happen a few times. After completing the above classes the players are then placed on the appropriate team for their age. Our mini-mite players participate in the Learn to Skate and play classes and can join a team at age 5. We usually have around 20 kids in the LTS classes each session.

Total Number of Registered Players:

In-House Mini Mite:

In-House Mite: anticipating moving 5 mite aged players up from LTS program

In-house Squirt: 11 players

In-House Peewee: 11 players

In House Bantam: 11 players (4 of these players are freshman and will be playing with the Ice Hawk team most likely)

In House Midget: 12 players

High School: We will have one high school team, The Ice Hawks. It will consist of the 12 midget players above along with approximately 4 of the bantam aged players that are in high school.

Rep by Level:

Select by Level:

Tier by Level:

Special:

Adult:

#### **Brief Description of programs and initiatives aimed at growing participation and retention of players:**

We need to work on retaining our players, especially the younger ones, from the LTS and LTSP classes but I would say that cost is the biggest factor to players not continuing.

**Has there been any disciplinary activity with players, coaching staff, or parents? If yes, provide a brief summary and resolution.** We had one high school player last season who received a one game suspension for making an inappropriate remark to a player from an opposing team after the game.

**Is your Member Association planning on hosting any tournaments this season? If so list the dates, and ages/levels:** Our high school team is planning on hosting a tournament over the MLK weekend in January. We also usually have a squirt jamboree/tournament and a peewee jamboree/tournament the first and second weekends of March.

#### **Are there any challenges facing your Member Association right now? If yes provide a brief description with responses and/ intervention planned or in the works?**

A challenge for us is continuing to grow our program. We would like to have at least one team of at least 15-20 players for each age group. We have had great success with our Try Hockey For Free Sessions, we just need to find ways to get those players to enter into our LTS programs. Another challenge we are facing is

finding and retaining referees. This past year we had great luck with refs from Medford filling in the gaps but having a few more refs in our area would be extremely helpful.

**Are there any successes you'd like to highlight?**

These past few years, I would say our numbers grow by a few each year, so we are growing just at a slower pace than I would like.

**Other comments:**

Thank you,

Wendy Heaton

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**Eugene Member Association Quarterly Report 9-12-15**

Member Association: LAHA (Lane Amateur Hockey Association)

Date: September 8, 2015

Submitted by: Kelly McMahan

Total Number of Registered Players: Registration Day has not happened. Some players have registered online, but with no clear numbers to provide.

In-House Mini Mite:

In-House Mite:

In-house Squirt:

In-House Pee wee:

In House Bantam:

In House Midget:

High School:

Rep by Level: N/A

Select by Level: N/A

Tier by Level: N/A

Special: Same as above

Adult: N/A

**Brief Description of programs and initiatives aimed at growing participation and retention of players:**

Intro to Hockey program; Partnership with rink

**Has there been any disciplinary activity with players, coaching staff, or parents? If yes, provide a brief summary and resolution.** No

**Is your Member Association planning on hosting any tournaments this season? If so list the dates, and ages/levels:** Squirts and PeeWees, President's Weekend. Still planning Bantam tournament. No date set.

**Are there any challenges facing your Member Association right now? If yes provide a brief description with responses and/ intervention planned or in the works?**

**Are there any successes you'd like to highlight?**

**Other comments:**