

February 21, 2016 Oregon State Hockey Association Meeting Minutes

A meeting of the Oregon State Hockey Association was held on Sunday, February 21, 2016 at 9:30 a.m. at the Oregon Sports Offices, 4840 SW Western Ave., Beaverton, OR the President being in the chair and the Secretary being present. The minutes of the last meeting were read and approved as corrected.

Roll Call:

OSHA President: Natalie McEwen
OSHA Vice President: Lester Sparks:
OSHA Treasurer: Kara Minchin
OSHA Secretary: Sue Fthenakis
Bend Ice: Scott Wallace (absent)
Klamath Ice Sports: Wendy Heaton
Lane Amateur Hockey Association: Kelly McMahan
Portland Junior Hawks: Lisa Masog
Rogue Valley Hockey Association: Jeff Lillman (absent)
Winterhawks Amateur Hockey Association: Jill Boeschstein
Hockey Oregon LLC (REHL): Ken Evans
Sherwood Ice Arena Adult League: (absent)
Winterhawks Skating Center: Ben Stadey (absent)
Referee in Chief: Erik Nyberg

Audit Committee: Flint Doungchak (absent)
Disabled Hockey: Kellie Hays (absent)
Safe Sport Coordinator: Andy Potter
President Oregon Hockey Officials Association (OHOA): John Tallmon (absent)
Pacific District Director: Donna Kaufman

REPORTS OFFICERS:

Presidents Report: Natalie McEwen

- Natalie McEwen nominated Ales Kasparovsky for the Anderson Award for Officials at the Affiliate President's Meeting at the District meeting last week and he was selected.
- District Director election is coming up. There are two Candidates: Dru Hammond, Pacific District Director living in Washington State and Steve Laing, President of California Amateur Hockey Association
- Natalie McEwen is resigning from the Presidency effective immediately. She has prepared all the paperwork for the transfer. Natalie McEwen left the meeting.

Lester Sparks as Vice President assuming chairmanship of the meeting.

Treasurer's Report: Kara Minchin

- (see Treasurer's reports attached)

Vice President's Report

-Nothing new to report.

Secretary's Report: Sue Fthenakis

- 100% of board members have signed Conflict of Interest Forms
- Approved Minutes of past meetings are now up on the website

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Due to High School Championship Tournament Game schedule Committee Reports of those needed to leave for a game were moved up on the agenda.

Development Camp Report: Lisa Masog

- (see attached report)

High School Championship Report: Lisa Masog

- The tournament is running smoothly. The players are appreciating the MVP awards (donated pizza gift cards, iTunes card, and stick tape etc.).
- A parent conflict occurred in the stands last night but the parties were able to resolve it later. Lisa Masog contacted the Team Managers and reminded them that it is their responsibility to ensure the their spectators are behaving appropriately.
- The structure of the tournament is working well.
- The officiating is good.
- The players are behaving pretty well; no horrible behavior; better than other tournaments.
- WSC has been providing great support.

Lisa Masog left the meeting.

SafeSport Report: Andy Potter

- One issue with the reporting of status was resolved.

Nominating Committee Report: Wendy Heaton

- (see attached report)
- Ken Evans moved that Lester Sparks fill the position of President for the remainder of the current term until the new President is installed in office. The motion was adopted after debate. Lester Sparks abstained.
- **Donna Kaufman reminded all Member Associations that they should ensure that all of their registered members have been claimed so that they are eligible to vote in both the upcoming OSHA election and the Pacific District Election.**

Andy Potter left the meeting.

Discipline Committee Report: Lester Sparks

- One current outstanding Match Penalty being reviewed. The meeting is set for next week.
- Bend Ice, Klamath Ice Sports, Lane Amateur Hockey Association, Portland Junior Hawks, Winterhawks Amateur Hockey Association, Sherwood, and Winterhawks Skating Center. have named representatives for the committee. **The representatives still needed are Hockey Oregon LLC (Rink Exchange) and Rogue Valley Hockey Association.**

Membership Committee Report: Sue Fthenakis

- (see attached report)
- Committee members still need to be appointed. **Lester will contact Tashia Holden, Lisa Masog and Cara Ruetters to ask them to be on the committee and final appointments will be proposed at the next meeting.**
- Lane Amateur Hockey Association has already submitted their Annual Report.
- **Annual Reports are due March 15.**

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- Documents that are identical to those on file do not have to be resubmitted. Any documents that have any changes need to be submitted in the 2016 report.

ADM Report: Lester Sparks

- An ADM event will definitely be held in Bend next season and hopefully one in Southern Oregon as well.

Disabled Report: Donna Kaufman

- In Hawaii for the Pacific District Meeting Surf Hawaii and a rehabilitation center cooperated with USA Hockey for an event attended by 25 athletes which was highly successful. Two Paralympic Disabled players were in attendance and ran the practice. 5 sleds will be sent to Hawaii to help develop a program there.
- Pacific District will be hosting the National Disabled Hockey Festival in San Jose, CA in April 2017.
- Winterhawks Sled program is working on fulfilling the Labatt's Grant they received and has also received a Bobby Freehand Grant which will be used for developing sled hockey in Portland. The Pacific District has 35 sleds to be used in the District.

Referees Report: Erik Nyberg

- 2 Referees from Oregon will be working the Pacific District tournament in El Segundo. A woman official from Oregon will be working the Girls Pacific District tournament in Anchorage. Erik Nyberg will be working as a supervisor at the National Bantam Tier 1 tournament in Anchorage.
- Erik appreciates the Anderson Award to be given to Ales and will get the contact information to ensure the award can be sent to Ales in the Czech Republic.
- Donna Kaufman reported that Erik will be summoned to an officials summit to discuss the concerns regarding the high losses of officials in both the US and Canada.

Website Report: Jill Boeschstein

- Still looking for someone to take over management of the website.
- A new debit card needs to be given to the website host.
- **Donna Kaufman asked that the Nominating Information be posted to the website and that the website be kept up-to-date as much as possible since the USA Hockey Oversight Committee is looking at the OSHA website.**

Old Business

- USA Hockey Goaltending Development program: **We are still looking for someone from Oregon to participate.**
- **Lester Sparks will follow up with the Rose City Hockey program since the letter that was supposed to go out has not been sent. Lester Sparks will get a copy of their roster so that it can be determined where it is most appropriate for them to be registered.**
- Kelly McMahan reported that she had submitted the Team Oregon High School Showcase financials. Donna Kaufman clarified that it was determined that the 2014 financials had been processed by the OSHA Treasurer and so only the 2015 information was actually needed.

New Business

- Donna Kaufman reported that the USA Hockey Oversight Committee has a meeting on Tuesday. They have been sent the Minutes from 2011-2012 through current, bank statements, Bylaws, and election results.

- **She also recommended that all Board Members familiarize themselves with the OSHA Bylaws and Guidebook so that when new documents come back from the USA Hockey Oversight Committee we are prepared to discuss what will work in Oregon. All Member should always bring copies of the Bylaws and Guidebook to every meeting so that when questions regarding procedures come up that can be referred to.**
- Donna Kaufman plans to have at least one phone call with each Standing Committee to begin to prepare documents that will dictate how Standing Committees operate. The goal is to have policies in place by March.
- A Membership Review will also occur by March to ensure that the Membership is clear prior to the April election.

Member Association Reports

- Klamath did a Try-Hockey-for-Free event yesterday. Approximately 32 kids attended.
- Portland also did a Try-Hockey-for-Free event with about 90 participants.

Ken Evans reported that he was able to get commitments from Ryan Colby to be the Webmaster and Hockey Oregon LLC will have Jim Poole be their representative to the Disciplinary Committee. **He will get the contact information to Lester Sparks.**

Next Meeting

March 12, 2016

- Donna Kaufman proposed to hold the meeting by conference call. **Lester Sparks will get the conference call dial-in information out to board members.**

Meeting Adjourned

- Jill Boeschstein moved to adjourn the meeting. Motion carried. The meeting was adjourned at 11:00 a.m.

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OSHA REPORTS - JAN31, 2016 Sheet1 (2).pdf

Open with

Oregon State Hockey Association		10:09 AM
Balance Sheet Standard		02/20/16
As of January 31, 2016		Accrual Basis
		<u>Jan 31, '16</u>
ASSETS		
Current Assets		
Checking/Savings		
OSHA Checking Account		5647.48
WF CHECKING 3773		5000
WF OVERDRAFT 8034		2000
WF SAVINGS 8240		<u>62946.87</u>
Total Checking/Savings		<u>75274.35</u>
Total Current Assets		<u>75274.35</u>
TOTAL ASSETS		<u>75274.35</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable		<u>120</u>
Total Accounts Payable		<u>120</u>
Total Current Liabilities		<u>120</u>
Total Liabilities		<u>120</u>
Equity		
Retained Earnings		58935.34
Net Income		<u>16319.01</u>
Total Equity		<u>75154.35</u>
TOTAL LIABILITIES & EQUITY		<u>75274.35</u>

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OSHA REPORTS - JAN01, 2016 Sheet1.pdf

Open with

Oregon State Hockey Association Profit and Loss Standard January 2016	10:02 AM 02/09/16 Accrual Basis Jan '16
Ordinary Income/Expense	
Income	
Interest Income	0.96
Registration Fees	
Adult/Coach Registration	235.00
Player Registration Fees	1,700.00
Total Registration Fees	1,935.00
Select Camp Fees	
Try Outs	2,375.00
Total Select Camp Fees	2,375.00
Total Income	4,310.96
Expense	
OSHA Select Camp	
Food	675.00
Ice	975.00
Select Camp Hockey Mt Fee	71.25
Total OSHA Select Camp	1,721.25
Rent	324.00
Travel	
Airfare	70.00
Dining	27.89
Lodging	789.24
Misc. Travel Expenses	25.00
Transportation	42.48
Total Travel	954.61
Utilities	
Internet	23.95
Total Utilities	23.95
VOID	0.00
Total Expense	3,023.81
Net Ordinary Income	1,287.15
Net Income	1,287.15

OSHA Development Camp 2016

Supplies:

Clipboards
Evaluation sheets
Pens

Snacks for players:

Gatorade
Water
Cutie Oranges
Navel Oranges
Clif Bars
String Cheese

NOTE: We found success with putting together "treat bags" for each player. These were handed out to the players at the Player Meeting. This insured that all players were served snacks purchased and that all players received refreshments.

Refreshments for Officials/Evaluators:

Starbucks Cambro Coffee Donated (ordered 1 week in advance)
Cambro donation comes with cups and all condiments for Coffee
Costco Muffins
Clif Bars
Water

Evaluators:

Thank you to Kris for organizing/coordinating evaluators

Suggestions for 2017: Provide a list of Evaluators and their credentials in the event that there are questions.

A roped off area in the stands at WSC was created for evaluators

**Private Area needs to be provided to Evaluators so they can conference after each ice time if needed (At WSC, Evaluators were allowed to use the rink side Coaches Room)*

Great to have the Evaluators on the ice to get to know the players as people

**Mixed age groups did not seem to provide older campers with an opportunity to shine and show off their best skills*

Set Up:

2X6ft tables with black table cloths

Jerseys hung up behind registration table

Signs on registration table to direct players/families to registration/check in

**If there is a vinyl banner for OSHA Development Camp, can be hung on or above registration*

Format:

Teams were created before event – registration was closed 2 weeks prior to camp

Teams were pre-assigned, upon check in players were assign jersey numbers and numbers were written in directly on the evaluation sheets. It was very quick and easy.

Evaluation Packets put together on a clipboard:

- Evaluation Sheet
- Evaluation Guidelines
- Pen

*Set out the clip boards on the table for evaluators to pick up before they go out to the ice

NOTE: No walk up/late registration.

Camp was an all day – 3-hour of ice event:

- 1 hour of skills
- 2 hour of scrimmage
- Ages were mixed – from 2002-1999

Total Camp Expense: \$232.00

Ideas for 2017 OR Development Camp:

SWAG for players:

T-Shirt or Jersey with OSHA logo?

Jerseys can be purchased from NSA (shipped to anywhere in Oregon)

- \$18/Jersey
- Practice Weight
- Single Color Logo
- 48 Black
- 48 White
- 2 Black Goalie Cut
- 2 White Goalie Cut

Nominating Committee Report

02/21/2016

Committee Members:

Wendy Heaton
Kelly McMahan
Dean Rurak

On February 18th, 2016 the Oregon State Hockey Association Call for Nominations was emailed to Association Presidents and Board Members. Nominations are due back by March 9th, 2016.

The upcoming election:

This year, the positions up for election are President and Secretary. Based on the date of our Annual meeting, April 23rd, 2016, here is a proposed timeline for the election process.

February 18th--Call for nominations completed and sent out by the Nominating committee

March 9th--Nominations and biographies due to the Nominating Committee.

March 24th--Ballots distributed to members

April 9th--Ballots due back.

April 23rd--Annual Meeting, Eugene, OR

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Membership Committee Report:

February 17, 2016

Sue Fthenakis

- Committee members need to be appointed. Cara Ruettgers from Medford is willing to be on the committee if approved.
- A new Compliance Checklist for the 2016 Annual Reports was given to all Member Associations at the January 24, 2016 OSHA meeting. Reports are due March 15, 2016 from all member Associations.

Reminders:

- When submitting the reports please list all changes from the previous submission and cite the document name and page number where the changes were made. Documents which are identical to those on file from the last Annual Report do not need to be submitted again, however the fact that there have been no changes needs to be indicated on the returned Compliance Checklist.
- Please submit one copy of each document as a printed copy for filing in the Membership Committee binder as well as a digital copy.
- Member Association Representatives are to be elected by their Member Associations. If the elected representative is unable to attend an OSHA meeting they should alert the OSHA President and /or OSHA Secretary in writing (email is fine) prior to the meeting who the designated substitute is.
- Sample documents and additional information that had been requested was sent to LAHA, WSC, and PJH.
- LAHA has indicated they will submit their Annual Report at the February 21, 2016 meeting.