Oregon State Hockey Association

Board Meeting Minutes
August 20, 2026 | Virtual | Scheduled 6:30–8:30 p.m.
Draft for review and approval

Welcome and Call to Order

President Andy Potter called the meeting to order at 6:34 p.m. Sarah Chambers conducted roll call and confirmed a quorum.

Roll Call and Introductions

Executive Board present: Andy Potter, President; Chris Meyer, Vice President; Carrie Stewart, Treasurer; Sarah Chambers, Secretary.

Association representatives present: Kevney Dugan, Bend Rapids (joined at 6:53 p.m.); Ashlee Dixon, Lane Amateur Hockey; Lynndsi Ray, Klamath Falls; Kevin Chambers, Rink Exchange Hockey League; Carolyn, Rose City; Jeremiah Paladino, Rogue Valley; Bobby Reed, Portland Jr. Winterhawks Youth; Katie Gootee, Portland Winterhawks Adult, serving as proxy for Ben Stadey.

Additional attendees: Jason Vaillancourt, Hillarie Windish, Christy Picard Dimmig and Lisa Wright. Carolyn joined after roll call.

Approval of Minutes

Motion: Approve the April 25, 2026 Annual Meeting minutes as submitted. Moved by Carrie Stewart; seconded by Chris Meyer. Motion carried with all in favor, none opposed and no abstentions.

Motion: Approve the April 25, 2026 Board Meeting minutes as published. Moved by Kevin Chambers; seconded by Carrie Stewart. Motion carried with all in favor, none opposed and no abstentions.

Persons to Be Heard

None.

Officer Reports

President Andy Potter

Andy reviewed USA Hockey residency changes and the agreement with PNAHA addressing cross-border participation in the Portland and Vancouver area. Waiver requests were under review, with clarification requested where needed. An Idaho border agreement was in process, and California transfers were being addressed case by case, particularly where Oregon rinks are closer to a player's home. Other individual circumstances would also require waiver review. Tier I residency changes were not expected to be addressed until 2028–2029.

Oregon players participated successfully in district and regional development camps. The first multi-district goalie camp went well overall, although attendance and budget issues would need review for future camps.

Separate virtual Summit Series sessions were proposed for registrars, discipline, league play and GameSheet, and coaches and officials. Each association will designate one person to maintain its GameSheet rosters; this may be the registrar or another designated volunteer.

Vice President Chris Meyer

Chris referred members to his emailed report. The 18U Tier II Team Oregon program was underway. He thanked Christy for taking a lead role in organizing the program.

Treasurer Carrie Stewart

Year-end reports showed a preliminary surplus, with substantial outstanding checks and reimbursement requests still to be accounted for. Pacific District charges included current and prior fiscal years; prior-year charges would be tracked separately. Portland's Nationals reimbursement request had not yet been received. Team Oregon payments were also included in current receipts.

Zelle is available for approved reimbursements with receipts. Recipients should confirm payment contact information. Carrie will follow up on the nonprofit-status documentation submitted over the summer; no final response had been received.

Secretary Sarah Chambers

Sarah will share an association report template for feedback and resend annual conflict-of-interest forms. Committee chairs and voting representatives, including substitutes, must complete the applicable form; voting substitutes must do so before voting.

District Appointment Reports

Referee in Chief Toby Wolfe

Toby was not present. Andy encouraged recruitment and registration of officials and reminded members to model respectful behavior toward officials. The OHOA agreement remained unsigned pending answers about contract terms and fees. Several associations had also not received contracts or were awaiting clarification. Andy will follow up with OHOA on state and association concerns.

Coach in Chief Vacant

Coaching clinics had begun. The Pacific District was reviewing candidates following the District Coach in Chief's resignation. Andy anticipated further information by October. Oregon's Coach in Chief, ADM and Player Development responsibilities may be combined or restructured after the district appointment. Associations were encouraged to have coaches register for appropriate clinics early.

Safe Sport Jason Vaillancourt

Coaches must have current SafeSport training and background screening before taking the ice. Locker room monitors must also complete required training and screening. Each association should email Jason the name of its Safe Sport lead, including an interim contact if necessary.

Registrars must claim participants using current USA Hockey registrations before their compliance information appears in the reporting portal. Registrars can provide compliance reports to association Safe Sport leads. Associations should notify Jason of billeting arrangements so the applicable requirements can be reviewed, including arrangements involving close family friends.

Jason reported approximately seven cases during the prior year. National reporting trends included emotional abuse and bullying involving adults in authority. Adult-league participants also need information about Safe Sport protections and reporting options. Jason and adult-league representatives were encouraged to develop handouts or other outreach. Andy and Sarah will coordinate the OSHA board roster and required registration information. Andy thanked Jason for more than ten years of service.

Committee Chair Reports

Discipline Chris Meyer

Match penalties have decreased. Associations were asked to provide volunteers for disciplinary hearings and help with coordination, scheduling and paperwork.

Event Planner Vacant

Volunteers are sought to coordinate event logistics, including hotels, meals, awards, banners and meeting arrangements. The role description is available on the OSHA website.

Girls Hockey Carrie Stewart

Carrie will contact associations about existing girls hockey efforts and opportunities for support. The Jr. Winterhawks planned a 19U Tier II national-bound team. Andy thanked Alex Morrison for assistance with the process. Rose City anticipated 10U, 12U and 14U tournament teams, with 8U dependent on participation. Portland was also exploring a 14U tournament team. Goaltender availability at 14U remained a concern.

Goaltending Development Christy Picard Dimmig

Christy encouraged coaches to take the Goaltending Bronze course and offered support with coach education, practice planning and goalie sessions. Associations should share their goaltending coach contacts with her.

Growth Membership and Nominating

No additional reports. Sarah welcomed feedback on improving membership processes.

Player Development Vacant

The role may be combined with ADM and Coach in Chief responsibilities after the Pacific District appointment is finalized.

Player Safety Hillarie Windish

Hillarie was introduced as the new Player Safety Coordinator. Each association should identify a player safety representative and share its current injury-reporting process. This season will focus on collecting available data, identifying gaps and developing a plan for 2027–2028. Hillarie intended to bring initial tracking recommendations to the board in the coming weeks, with an October target. Discussion included tracking concussions and injuries occurring in games and practices, as well as return-to-play documentation.

State League Coordinator Katie Gootee

The state schedule was complete, including resolution of remaining 16U games. GameSheet will be used for state league games and State Tournaments, with OSHA covering league usage. National-bound teams may also use GameSheet for their home games at no cost this season. Andy and Sarah will coordinate setup and association access.

Team Oregon Christy Picard Dimmig

The 18U program was progressing, with scheduling underway and jerseys ordered. Christy will coordinate reporting to the board, supported by an advisory group including Bobby Reed and Dan Trent. She will circulate desired home-weekend dates and seek ice in Portland, Eugene and other locations to increase statewide visibility. Team Oregon payments and expenses will run through OSHA this season.

Tournaments and Jamborees Sarah Chambers

Host sites still needed to be identified. Bend was checking ice availability for the 8U and 10U events. Dates listed in the meeting notes were February 26–28, 2027 for 8U/10U; March 4–6, 2027 for 16U Tier II; and March 12–14, 2027 for 12U–18U. The 16U date was described as locked in; the date ranges should be verified against the final event calendar before distribution.

Association Highlights and Reports

Association reports were deferred to allow time for old business and were not revisited before adjournment. Association updates shared during committee discussions are included above.

Old Business

2026–2027 Guidebook

Sarah reviewed formatting and organizational updates, annual birth-year and registration-fee updates, and proposed policy clarifications. Items discussed included retaining the October 31 declaration deadline; clarifying the four-hour rest provision between tournament games; removing host-hotel obligations; replacing the officials fee chart with references to USA Hockey requirements and the signed OHOA contract; updating tournament-sanction submissions to Lisa Wright; verifying contacts; and removing public phone numbers.

The proposed recording restriction applied to Development Camp, with photography and filming limited to authorized personnel. Members discussed the need for clear language and the different uses of video for family access and participant monitoring. Portland was invited to share relevant policy language. No broader restriction on recording state games was adopted.

Sarah and Chris will continue organizing the guidebook. The updated draft was to be circulated by Monday, August 24, with comments due August 30 and a goal of publication around September 1. Final guidebook approval was not recorded at this meeting.

2026–2027 Budget

Carrie presented a budget similar to the prior year, adjusted for current operating costs and including Team Oregon income and expenses. Team Oregon is intended to be self-supporting. The $4,000 ice line reflected practice ice rather than all game costs; Carrie and Christy will reconcile categories and totals. The block grant figure was corrected to $8,616. A separate Team Oregon account and budget were discussed for the following season.

Motion: Approve the proposed 2026–2027 budget as the working budget, with revisions to be presented at the next board meeting. Moved by Kevin Chambers; seconded by Chris Meyer. Motion carried with all in favor, none opposed and no abstentions. The approval allows operations to continue while figures are refined.

2026–2027 League Schedules

The 16U Tier II and 12U, 14U and 18U state league schedules were ready. 10U Super Weekends were scheduled, with possible 8U Super Weekends. Andy and Sarah will finish GameSheet setup, align game settings with the guidebook and coordinate uploads. Live scoring on iPads is preferred; paper sheets may be entered afterward when necessary.

2026–2027 Calendar

Associations interested in hosting the April 24, 2027 Annual Meeting should contact the Executive Board.

Development Camp scheduling remained under review. Eugene options included Friday–Sunday or Saturday–Monday, with only the small rink available Sunday. Members discussed a Saturday–Monday model, December 19–21, and possible use of Veterans Memorial Coliseum in Portland. Andy will investigate availability, meeting space and costs and email options to the board. Potential Eugene hotel demand associated with college football was also discussed. No final site or schedule was selected.

New Business

No additional new business was taken up before adjournment.

Follow Up Items

- Sarah: Circulate the association report template, contact-information request and conflict-of-interest forms.
- Associations: Identify Safe Sport and player safety contacts; share reporting systems with Hillarie and goalie coach contacts with Christy.
- Andy and Sarah: Coordinate board roster requirements, GameSheet setup and training sessions.
- Carrie: Follow up on nonprofit-status review and outstanding year-end reimbursements.
- Andy: Obtain OHOA contract clarifications and follow up on association contract concerns.
- Sarah and Chris: Circulate the guidebook draft for comments due August 30.
- Carrie and Christy: Reconcile Team Oregon budget categories and bring a revised budget to the next meeting.
- Christy: Circulate Team Oregon home-weekend ice requests.
- Andy: Compare Development Camp location and schedule options and email the board.
- Associations: Consider hosting state events and the Annual Meeting; identify volunteers for open roles and discipline support.

Next Board Meetings

October 19, 2026 — Virtual
December 14, 2026 — Virtual
February 8, 2027 — Virtual
April 24, 2027 — In person, location to be determined

Adjournment

Carrie Stewart moved to adjourn; Lynndsi Ray seconded. Andy closed the meeting without a formal vote. Adjournment was recorded in the meeting notes at 8:33 p.m.

08-20-2026 Vice President Quarterly Report

Previous Quarter of Business

My engagement this past quarter has been limited due to family obligations requiring me to remain on the East Coast. I expect to return home in mid-September and resume a more active role in my Vice President responsibilities.

My primary focus has been working with the Team Oregon staff and the Board to establish and launch the **18U AA Team Oregon program** for the 2026-2027 season. This has included supporting program administration, operations and communications and coordinating with member associations to provide local practice and development opportunities for participating players.

Next Quarter of Business

With the youth season beginning in September, I expect to return to a more active role in OSHA activities. Priorities will include supporting the **18U AA Team Oregon program** through its first season and working with staff and member associations to establish a sustainable foundation for the future.

I will also work with the Board to modernize and migrate the OSHA website to a new platform, including integration with GameSheets and a new payment processing system.

The **Rules and Regulations Committee** will continue reviewing rule changes and updates to improve clarity and maintain alignment with USA Hockey requirements. Discipline activity is also expected to increase as the season begins, with cases handled through established OSHA and USA Hockey procedures.

Company name: Oregon State Hockey Association

Budget name: Budget 2026-27

Budget type: Profit and loss

Period: FY 2027 (Sep 2026 - Aug 2027)

Consolidated

Accounts	Budget totals
Income	
Uncategorized Income	
Apparel/Swag Item Sales	$500.00
Billable Expense Income	
Block Grant Funds	$7800.00
Certificate of Deposit	
Clinic Fees	
Gift Received	
Girls Tier 2 Team	
Girls Tier 2 Fundraising	
Girls Tier 2 Gear/Apparel	
Girls Tier 2 Registration Fees	
Girls Tier 2 Tryouts	
Girls Tier 2 Uniforms/Gear	
Total Girls Tier 2 Team	**$0.00**
Interest Income	$50.00
Markup	
Non-Profit Income	
OSHA Player Development Camp Fees	$15000.00
OSHA Team (HS Showcase)	
HS Showcase Player Reg Fees	
HS Showcase Tryouts	
Total OSHA Team (HS Showcase)	**$0.00**
Other Income	
Player Development Camp Registration Fees	
Refunds of Registration Fees	
Registration Fees	$0.00
Adult/Coach Registrations	$14000.00
Player Registration Fees	$14000.00
Total Registration Fees	**$28000.00**
Sales of Product Income	
Sanction Fees	
Team Oregon	$0.00
Fundraising	
Registration Fees	$48000.00
Tryout Registrations	$2250.00
Uniforms	$7000.00
Total Team Oregon	**$57250.00**
Team Oregon (Spring)	
Tournament Refund/Discount	$444.60
TryOut/Registration Fees	$8350.00
Total Team Oregon (Spring)	**$8794.60**
Team Registration Fees	
Tournament Fees	$0.00
Jamboree Entry Fee	$10500.00
Other Primary Income	
State Championship Entry Fee	$26400.00
Tournament Application Fee	$150.00
Total Tournament Fees	**$37050.00**
Unapplied Cash Payment Income	
Total Income	**$154444.60**

Accounts	Budget totals
Cost of Goods Sold	
Apparel/Swag Item COGS	$500.00
Cost of Goods Sold	
Total Cost of Goods Sold	**$500.00**
Expense	
Payroll Expenses	
Uncategorized Expenses	
Advertising	
Auto	
Fuel	
Total Auto	**$0.00**
Background Check Fees	$150.00
Bad Debt	
Bank Charges	
Car	
Cash Advance	
Coach in Chief	$2500.00
Computer & Internet	$0.00
Conference Call Account	$450.00
LiveBarn	$350.00
Quickbooks	$1500.00
Web Hosting & Fees	$350.00
Total Computer & Internet	**$2650.00**
Contracted Services	
Depreciation Expense	
Discounts	
Donations	
Dues and Subscriptions	
Education	
Employee Benefit, Business	
Equipment	
Equipment Rental	
Girls Tier 2 Team Expenses	
Girls Tier 2 Tryout costs	
Girls Tier 2 Uniform Kits	
Girls Tier 2 Uniform Kits/Apparel/Gear	
Total Girls Tier 2 Team Expenses	**$0.00**
Ice Time	
Insurance	
Disability Insurance	
Home Insurance	
Life Insurance	
Total Insurance	**$0.00**
Insurance - Business	
Interest Expense	
Jerseys	
Late Fees	
Legal-Professional Fees	$500.00
Licenses and Permits	$0.00
Annual Report Filing Fee	$50.00
Total Licenses and Permits	**$50.00**
Meals & Entertainment	
Meeting Expenses	$0.00
Food & Beverages	$2500.00
Other Meeting Expense	$5000.00
Room Rental	$1500.00

Accounts	Budget totals
Total Meeting Expenses	**$9000.00**
Miscellaneous	$1000.00
Office Expense	$0.00
PO Box Rental	$200.00
Postage/Shipping	$200.00
Supplies	$250.00
Total Office Expense	**$650.00**
Office Supplies	
OSHA Grant	
OSHA Grant Match	$5000.00
OSHA Player Dev Camp	$0.00
Airfare	$200.00
Food Other	$1500.00
Food Players	$500.00
Hotel Expense	$1500.00
Ice Costs	$7000.00
Jerseys/Shirts	$5000.00
Miscellaneous	$1500.00
Referees	$750.00
Refunds	
Select Camp Rockey Mt Fee	
Transportation	$750.00
Total OSHA Player Dev Camp	**$18700.00**
OSHA Spring League	
OSHA Team Expense (HS Showcase)	
HS Showcase Coach Expense	
HS Showcase Ice	
HS Showcase Tournament Fees	
HS Showcase Travel	
HS Showcase Tryouts	
HS Showcase Uniforms/Apparel	
Total OSHA Team Expense (HS Showcase)	**$0.00**
Other Business Expenses	$0.00
Contribution - USAH	$250.00
Total Other Business Expenses	**$250.00**
Pacific District	$0.00
Block Grant Funds Contribution	
Meeting Expense	$3000.00
Player Fees	$6000.00
Regional Tournament Fees	
Select Camp Affiliate Fee	$500.00
Select Camp Participation Fees	$2500.00
Team Fees	
USAH National Tournament Fee	$4500.00
Total Pacific District	**$16500.00**
Postage and Delivery	
Printing and Reproduction	
Purchases	
QuickBooks Payments Fees	$250.00
Referees	$1500.00
Rent	
Alarm Fee	
Common Area Assessment	
P.O. Box	
Room Rental - Office	
Storage Rental	

Accounts	Budget totals
Total Rent	**$0.00**
Rent - Housing	
Repairs	
Service Fees	
Sponsorships	
State Programs	$0.00
Disabled Hockey Program	$0.00
Diversity Initiatives	$1000.00
Girls Development Program	$3250.00
Goalie Development Program	$1000.00
Airfare	
Food	
Goalie - Quickchange Gear	
Hotel	
Transportation	
Total Goalie Development Program	**$1000.00**
Growth Initiatives	$3250.00
Total State Programs	**$8500.00**
STOP Patch Program	
Subsidies	
One Goal Equipment Program	
Total Subsidies	**$0.00**
Supplies	
Taxes	
Federal	
Local	
Property	
Sales	
State	$300.00
Total Taxes	**$300.00**
Team Oregon Expense	$0.00
Coach Travel	$20000.00
Ice Costs	$4000.00
Miscellaneous	$500.00
Referees	$1000.00
Refunds	
Tournament Fees	$14000.00
Uniforms	$7000.00
Total Team Oregon Expense	**$46500.00**
Team Oregon Spring Expense	
Coaches Reimbursement	$3000.00
Ice Costs	$1900.00
Miscellaneous	$35.00
Referee Fees	$340.00
Tournament Fees	$3737.15
Try Out Refunds	
Uniforms	$1250.00
Total Team Oregon Spring Expense	**$10262.15**
Team Oregon Tryout Expense	$0.00
Food Other	$200.00
Ice Costs	$1000.00
Jerseys/Shirts	$800.00
Miscellaneous	
Transportation	$250.00
Total Team Oregon Tryout Expense	**$2250.00**
Tournaments	$0.00

Accounts	Budget totals
Jamboree	
Jamboree Ice	$3050.00
Jamboree Miscellaneous	$500.00
Jamboree Referees	$1750.00
Jamboree Travel	$1500.00
State Championships	
12U State Tournament	
14U State Tournament	
18U State Tournament	
Total State Championships	**$0.00**
State Tournament Ice	$16845.00
State Tournament Miscellaneous	$2400.00
State Tournament Referees	$5500.00
State Tournament Travel	$1890.00
Total Tournaments	**$33435.00**
Travel - Other	
Airfare	
Dining	$1400.00
Hotel Expense	$2500.00
Misc. Travel Expenses	$500.00
Parking	
Transportation	$2100.00
Total Travel - Other	**$6500.00**
Unapplied Cash Bill Payment Expense	
Uncategorized Expense-1	
Uniforms	
USAH Meetings	$0.00
Annual Congress Registraton Fee	
Food	$700.00
Misc. Meeting Expense	$1000.00
Transportation	$5000.00
Total USAH Meetings	**$6700.00**
Utilities	
Internet	
Telephone	
Total Utilities	**$0.00**
VOID	
Total Expense	**$173147.15**
Other Income	
Freeland Benefit Fund Donations	
Previous FY Income	
Reimbursed Expenses	
Total Other Income	**$0.00**
Other Expense	
Previous FY Expense	
Reconciliation Discrepancies	
RFreeland Benefit Fund Expenses	
Total Other Expense	**$0.00**
Total Net Income	**$-19202.55**