

Oregon State Hockey Association

Board Meeting Agenda

July 22, 2024, 6:30 p.m.

Virtual meeting via Zoom

Join Zoom Meeting

<https://zoom.us/j/97883373477?pwd=V55m9OKSUD2Van83jDVa9hGPIrGBVQ.1>

Welcome and Call to Order: Andy Potter, President

Roll Call and Introductions: Sarah Chambers, Secretary

Approval of Minutes: Sarah Chambers, Secretary

Budget Update - Year to Date - Joy Pendowski, Treasurer

Old Business:

- Rules and Regulations for 24-25 - Chris Meyer, Vice President
  - Vote via Electronic Ballot by 8/4
  - Update Contact information for all Roles and Associations
- Budget for 24-25 (9/1/24 - 8/31/25) - Joy Pendowski, Treasurer
- Set Dates for 24-25 Season
  - Scheduling Meetings
  - Development Camp
  - End of Season Jamborees
  - End of Season State Tournaments
  - Road Show
    - Bend
    - Eugene (LAHA / RinkExchange)
    - Klamath Falls
    - Medford (RVYHA)
    - Pendelton
    - Portland (Jr Winterhawks / Rose City)
  - Board Meetings
    - May (Virtual) - 5/20/24
    - July (Virtual) - 7/29/24
    - September (Virtual) -
    - November ( ) -
    - January ( ) -
    - March ( ) -
  - Annual Meeting - 4/??/25
- Usage of non-OSHA email accounts and file storage/sharing services.

New Business:

- Affiliate Strategic Goals for 24-25 Season

- Growth
  - OSHA re-imaging / branding
  -
- **Committee and Association Reports for 24-25 - Based on supporting Affiliate and Association goals. Committee Goals due by 8/14/24**

## Oregon State Hockey Association Meeting Minutes

A meeting of the Oregon State Hockey Association was held on July 29th, 2024 at 6:30 pm via teleconference. The President being in the chair and the Secretary being present. The minutes of the May 20th, 2024 meeting were read and approved as submitted.

Roll Call and Introductions: Sarah Chambers, Secretary

### Board Members:

OSHA President: Andy Potter Present  
OSHA Vice President: Chris Meyer Present  
OSHA Treasurer: Joy Pendowski Present  
OSHA Secretary: Sarah Chambers Present  
Bend Ice: Eric Colter Present  
Klamath Ice Sports: Lynndsi Ray/Gerard Collins Present  
Lane Amateur Hockey Association: Carrie Stewart Present  
Rose City Hockey Club: Carolyn Goncoe Present  
Rogue Valley Hockey Association: Jeremiah Paladino Present  
Hockey Oregon LLC (REHL): Kevin Chambers Present  
Winterhawks Skating Center: Jason Vaillancourt Present  
Oregon Ice Entertainment - Sean Taylor , Katie Present

### Non-Voting Members

Referee in Chief: Toby Wolfe Not in attendance.  
Aaron Olson Present  
Christy Picard Dimmig (7:20)

Welcome and Call to Order: Andy Potter, President

**Reminder that Neck Laceration Protectors are required for all players playing in youth classifications or under the age of 18 and an official**

**OSHA will be audited by USA Hockey fall 2024. The date has yet to be set,**

**Wendy Goldstein is still the district Registrar, Jody Sabatso will be the registrar for our state.**

**New Roster type for Members. Numbers will be collected via a google form.**

District Goal Camp is this coming weekend 8/2 - 8/4.

Thank you to Sean Taylor for your service on this Board. As of next week Oregon Ice Entertainment will no longer be a Member Association.

**Approval of Minutes:** Sarah Chambers, Secretary

Motion by Carrie Stewart, Second by Jason Vaillancourt . All in favor, none opposed.

## Oregon State Hockey Association Meeting Minutes

### Budget Update - Year to Date - Joy Pendowski, Treasurer

- Currently we have approximately \$107,00 in the bank.
- We are currently under water \$31,000 for the 23/24 budget year. We have collected lower registration fees this year. Player development camp, tournaments and jamborees, and are areas where we were over and we had additional fees that we did not anticipate.
- Questions - Are we down in both youth and adult registrations? Joy looked backed and it is unclear to determine if it is from one group or other. She reviewed the files from 2016 and it has fluctuated significantly from year to year.

Do we know what our annual player count is year to year? What impact does those that register for the next season have on each year (e.g. if they register early for the next season). **Reminder to check your registration system is set for the 2024/25 season.**

### Old Business:

- Rules and Regulations for 24-25 - Chris Meyer, Vice President
  - **Vote via Electronic Ballot by 8/7 on**
  - Presentation of new Rules for review (See Attached Document). Items in green have been agreed upon by the majority of the committee. Those in Yellow have been discussed, but not approved by the full committee. Those in White are not yet completed, but will be added to the voting document.
    - **Brief Summary**
    - Player fees were adjusted.
    - Tournament fees will be moved to an electronic system and OSHA will drop the Tournament Fee. Question - How will we know if applications are late? The Registrar will notify the State if they are late. A system will be developed to ensure a copy is sent to Joy or another BOD member to ensure OSHA has all of the information.
    - All players 6 years and younger are now required to pay a fee.
    - Team Roster Registration - Defines roster types and requirements.
    - Team Classifications - There is still some duplication between sections. A major change is moving away from in-house. We will have House Rec C in its place. Dual rostering is not allowed in multiple states, excluding high school and prep. Players who are rostered on team Oregon can play within their home association.
    - Player Releases have moved to its own section. A sanction section will be added to the appendix. Players need to be in good standing, have to be rostered, and a copy needs to be sent to the District Registrar. Next year the committee will look at creating a delinquent list.
    - Adjusted travel rules to allow for more flexibility. We will still follow the rules that USA Hockey recommends at 8U/10U level. Sanction Language will be added to the appendix.
    - Player move-ups will be allowed at the Association's discretion. With only Second year players will be allowed to move up. 12U cannot move up if they are playing in a checking team. Reminder needs to be added that youth players are not allowed to play at the adult level. Add a comment regarding 19U girls teams. A process will be put in place for exceptions to the rules.
    - Rosters for State Teams (Jamborees and State Tournaments) Travel B. Travel B teams are required to participate in State events. Those who choose not to participate will need to roster as Travel A.

## Oregon State Hockey Association Meeting Minutes

- Competitive Contact v. Checking - Some associations have asked to move to checking at youth 14U and above. Looking at adding it at the beginning of the season, mid-season, or pushing it further out.

Clarifying questions were asked. 1. Officials being ready - More information would be needed if we move forward. 2. What brought about this discussion - Associations and parent requests. 3. Can we add a year that we will implement this into the language? We will need a transition period to teach coaches, officials, players, and parents.

Can this be a discussion point this year and we develop a plan? We could pass this rule in the future/mid year. 4. Can associations who would like to check agree to that and play state games that way? There would need to be agreement and language added. This needs to be a question that is part of the town hall with a follow-up survey. The player development and rules committee can then meet and discuss how to best implement this moving forward.

- Tier Hockey - Accommodating evaluation and eligibility for teams. Tier II players not being allowed to play down there could be an exemption process. Tier II Girls Hockey could assess state options and also offer the option to assign teams to local associations if needed to support the formation of the team. Decisions would be made by July. Question - Can we add girls and youth evaluation to Development Camp? We will not be able to evaluate those who are playing in our district. We need to formulate a plan early in the season to develop a plan. We would need to make a decision on who would host - an Association or OSHA.

This may become a rule we continue to revise throughout the year.

- Revise Rules to Match National Guidebook
- Travel permits will only be required for Canada/international travel.
- State Tournament Eligibility - Nothing changes with State B. Teams play each other 4 times. Nationally Bound will remain the same.
- Move 12U to a State Tournament and Jamboree format.
- Add in the Transgender Policy adopted by USA Hockey.
- Safe Sport - revised to match current USA Hockey Policies and adds in information about billeting and requirements.

- Update Contact information for all Roles and Associations
  - A Google Form will be sent to all Association and Committee Members

- Budget for 24-25 (9/1/24 - 8/31/25) - Joy Pendowski, Treasurer
  - **If you requested grant funds - Please submit a statement outlining how requested funds will be spent/allocated.**
  - The budget was adjusted based on actuals from the previous years. With a total income of \$97,000 which is lower than the approximated income of \$118,000 previously expected income.
  - Line Item expenses have been reduced or increased based on last year and available funds.
  - Expenses are \$115,800 with a net operating income deficit of \$19,300.
  - Can we cap the amount we are comfortable with tapping from reserves each year. We may need to add language regarding this to our guidebook or bylaws.
  - Looking at tournament costs - is there a way to look at increasing
  - Motion made by Carrie to approve the budget as presented in the document. Second by Jeremiah. Joy abstained. All others approved.
- Set Dates for 24-25 Season

## Oregon State Hockey Association Meeting Minutes

- Scheduling Meetings - Looking at mid August. Sarah will reach out to each association. Please send the information
- Development Camp - Feb 28, 2025 - March 2, 2025
- End of Season Jamborees
- End of Season State Tournaments -
- Road Show Dates TBD - We will reach out to each Association
  - Bend
  - Eugene (LAHA / RinkExchange)
  - Klamath Falls - Request for October 25/27 or November 1-3
  - Medford (RVHA)
  - Pendelton
  - Portland (Jr Winterhawks / Rose City)
- Board Meetings
  - May (Virtual) - 5/20/24
  - July (Virtual) - 7/29/24
  - September (Virtual) - 9/23/24
  - November (Virtual) - 11/18/24
  - January (Virtual) - 1/27/25
  - March (Hybrid - Dev Camp) - 3/2/25
- Annual Meeting - 4/26/25 Hosted in Klamath Falls
- Usage of non-OSHA email accounts and file storage/sharing services.

### New Business:

- Affiliate Strategic Goals for 24-25 Season
  - Growth
  - OSHA re-imaging/branding
- Committee and Association Reports for 24-25 - Based on supporting Affiliate and Association goals. Committee Goals due by 8/14/24

### **Next Meeting:**

- September 23, 2024 @ 6:30 pm via teleconference.

### **Meeting Adjourned:**

Carrie moved to adjourn. Lynndsi seconded. Motion carried. The meeting was adjourned at 9:46 pm.

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# Oregon State Hockey Association

Budget Overview FY 2024-25

September 1, 2024-August 31, 2025

ACCOUNT	TOTAL
<b>Income</b>	
Apparel/Swag Item Sales	\$500.00
Block Grant Funds	\$7,800.00
Interest Income	\$50.00
OSHA Player Development Camp Fees	\$15,000.00
<b>Registration Fees</b>	
Adult/Coach Registrations	\$14,000.00
Player Registration Fees	\$14,000.00
<b>Total for Registration Fees</b>	<b>\$28,000.00</b>
<b>Team Oregon</b>	
Registration Fees	\$8,250.00
Tryout Registrations	\$2,250.00
<b>Total for Team Oregon</b>	<b>\$10,500.00</b>
<b>Tournament Fees</b>	
Jamboree Entry Fee	\$18,500.00
State Championship Entry Fee	\$16,500.00
Tournament Application Fee	\$150.00
<b>Total for Tournament Fees</b>	<b>\$35,150.00</b>
<b>Total for Income</b>	<b>\$97,000.00</b>
<b>Cost of Goods Sold</b>	
Apparel/Swag Item COGS	\$500.00
<b>Total for Cost of Goods Sold</b>	<b>\$500.00</b>
<b>Gross Profit</b>	<b>\$96,500.00</b>
<b>Expenses</b>	
Background Check Fees	\$150.00
Coach in Chief	\$2,500.00
<b>Computer &amp; Internet</b>	
Conference Call Account	\$350.00
LiveBarn	\$350.00
Quickbooks	\$1,100.00
Web Hosting & Fees	\$350.00
<b>Total for Computer &amp; Internet</b>	<b>\$2,150.00</b>
Legal-Professional Fees	\$500.00
<b>Licenses and Permits</b>	
Annual Report Filing Fee	\$50.00
<b>Total for Licenses and Permits</b>	<b>\$50.00</b>
<b>Meeting Expenses</b>	
Food & Beverages	\$2,500.00
Other Meeting Expense	\$5,000.00

ACCOUNT	TOTAL
Room Rental	\$1,500.00
<b>Total for Meeting Expenses</b>	<b>\$9,000.00</b>
Miscellaneous	\$1,000.00
<b>Office Expense</b>	
PO Box Rental	\$200.00
Postage/Shipping	\$200.00
Supplies	\$250.00
<b>Total for Office Expense</b>	<b>\$650.00</b>
OSHA Grant Match	\$5,000.00
<b>OSHA Player Dev Camp</b>	
Food Other	\$1,500.00
Food Players	\$500.00
Hotel Expense	\$1,500.00
Ice Costs	\$7,000.00
Jerseys/Shirts	\$1,500.00
Miscellaneous	\$1,500.00
Referees	\$750.00
Transportation	\$750.00
<b>Total for OSHA Player Dev Camp</b>	<b>\$15,000.00</b>
<b>Other Business Expenses</b>	
Contribution - USAH	\$250.00
<b>Total for Other Business Expenses</b>	<b>\$250.00</b>
<b>Pacific District</b>	
Meeting Expense	\$3,000.00
Player Fees	\$500.00
Select Camp Participation Fees	\$2,500.00
USAH National Tournament Fee	\$4,500.00
<b>Total for Pacific District</b>	<b>\$10,500.00</b>
QuickBooks Payments Fees	\$250.00
Referees	\$1,500.00
<b>State Programs</b>	
Disabled Hockey Program	\$0.00
Diversity Initiatives	\$1,000.00
Girls Development Program	\$3,250.00
Goalie Development Program	\$1,000.00
Growth Initiatives	\$3,250.00
<b>Total for State Programs</b>	<b>\$8,500.00</b>
<b>Team Oregon Expense</b>	
Coach Travel	\$1,500.00
Ice Costs	\$2,000.00
Miscellaneous	\$500.00
Tournament Fees	\$2,000.00
Uniforms	\$2,250.00
<b>Total for Team Oregon Expense</b>	<b>\$8,250.00</b>

ACCOUNT	TOTAL
<b>Team Oregon Tryout Expense</b>	
Food Other	\$200.00
Ice Costs	\$1,000.00
Jerseys/Shirts	\$800.00
Transportation	\$250.00
<b>Total for Team Oregon Tryout Expense</b>	<b>\$2,250.00</b>
<b>Tournaments</b>	
Jamboree Ice	\$13,000.00
Jamboree Miscellaneous	\$500.00
Jamboree Referees	\$4,000.00
Jamboree Travel	\$1,000.00
State Tournament Ice	\$8,000.00
State Tournament Miscellaneous	\$1,500.00
State Tournament Referees	\$6,500.00
State Tournament Travel	\$500.00
<b>Total for Tournaments</b>	<b>\$35,000.00</b>
<b>Travel - Other</b>	
Dining	\$1,400.00
Hotel Expense	\$2,500.00
Transportation	\$2,100.00
<b>Total for Travel - Other</b>	<b>\$6,000.00</b>
<b>USAH Meetings</b>	
Food	\$500.00
Misc. Meeting Expense	\$500.00
Transportation	\$6,000.00
<b>Total for USAH Meetings</b>	<b>\$7,000.00</b>
<b>Total for Expenses</b>	<b>\$115,500.00</b>
Net Operating Income	-\$19,000.00
Other Income	\$0.00
Other Expenses	\$0.00
Net Other Income	\$0.00
Net Income	-\$19,000.00



## OSHA Safe Sport Report July 22, 2024 OSHA Meeting

- **2024/25 Statewide Goal-** Reduce number of peer-to-peer Safe Sport cases in Oregon with vigilant locker room monitoring across all organizations.
  - Congrats to the Safe Sport team and all associations! While we are a state with one of the lowest number of hockey players in the U.S., we had the lowest amount of Safe Sport cases than any other affiliate in the country last year (1) and (1) to the U.S. Center for Safe Sport (Sexual misconduct).
- **Additional Updates-**
  - There continues to be a rise in sexual misconduct cases across the nation. *(Reminder: All cases that are sexual in nature MUST be reported directly to the U.S. Center for Safesport)*
  - 12U and 14U is the age group where most cases occurred over the last couple years. Communicate with these age groups and parents about the purpose of the Safe Sport program.
  - Most issues continue to rise in unattended locker rooms and many states have moved to fines to associations and suspensions to coaches if rooms are not monitored (Locker Room Monitors essential). Oregon is not planning to add fines at this time.
  - Billeting policies could be changing. If anyone is billeting in Oregon, the USA Hockey billeting policies should be adhered to. **If billeting, please contact me immediately.**
- **Training-** Now that training is on a 12-month cycle (see below) and Safe Sport training is required annually, please encourage your coaches and managers to know when they updated it before the season began.
- **COACHES MUST BE SAFE SPORT TRAINED AND BACKGROUND CHECKED PRIOR TO TRYOUTS FOR TEAMS IN THE FALL**



June 2025

### **Player Development Report**

- OSHA Coach/Ref Symposium in KFalls 8/23
  - Focused on Agenda w/ Stakeholders
  - Main focus on Next Season rule changes & Body Checking prep for 12U and older
- Goal Setting
  - Provide a consistent outlet of learning and communication for associations to grow and develop players and coaches throughout the season (2025-2026)
    - Body Contact / Angling / Checking focus at all age levels
    - Travel throughout the season to associations
      - Budget increase
      - Roadshow(s) / Super Weekends
    - Monthly newsletter / blog

### **Team Oregon Report**

- Team Oregon - Planning for 2025-2026 Season
  - Evaluations in Sept/Oct for HS Showcase Team
  - 12U Evals TBD
- Goal Setting
  - To participate in 2 Girls-only events this season through associations in order to promote the sport locally and help increase the number of participants. (continue Working with Girls Committee)
    - Girls Have the Edge in Bend (April 2026)
    - BPRD Try Hockey Free Oct 25
      - BPRD to have Girls only Skills/League during season
    - Girls Try Hockey Free/Expo in Eugene
  - Have an official Team Oregon evaluation session in Fall 2025 to determine next steps for creation of consistent Team Oregon programming
    - HS Showcase
    - Girls
    - Development Camps