Approved April 2026

Oregon State Hockey Association (OSHA)

Board of Directors Meeting Minutes

Date: February 8, 2026
Time: 1:38 PM
Location: The Rink Exchange and Teleconference

Call to Order

President Andy Potter called the meeting to order at 1:38 PM

Roll Call

Secretary Sarah Chambers conducted a roll call. A quorum was present.

Executive Board

- Andy Potter, President – Present
- Chris Meyer, Vice President – Present
- Carrie Stewart, Treasurer – Present
- Sarah Chambers, Secretary – Present

Association Representatives

- Klamath Ice Sports – Lynndsi Ray, Michael Blazati – Present
- Lane Amateur Hockey Association – Ashlee Dixon – Present
- Rose City Hockey Club – Carolyn Gencoe – Present
- Rink Exchange Hockey League (REHL) – Kevin Chambers – Present
- Rogue Valley Hockey Association – Jeremiah Paladino – Present
- Winterhawks Skating Center (Youth) – Jason Vaillancourt – Present
- Winterhawks Skating Center (Adult) – Katie Gootee (for Ben Stadey) – Present

Absent

- Bend Ice – Kevney Dugan

Approved April 2026

Committee Chairs / Guests

- Aaron Olson – Player Development
- Christy Picard Dimmig – Goalie Development
- Guest: Austen Potter

Approval of Agenda

No changes were requested.

- **Motion:** Jason Vaillancourt
- **Second:** Kevin Chambers
- **Outcome:** Motion carried

Approval of January Minutes

The January 5, 2026 meeting minutes were reviewed. No edits were requested.

- **Motion:** Jason Vaillancourt
- **Second:** Kevin Chambers
- **Outcome:** Motion carried

Persons to Be Heard

None.

Officer Reports

President – Andy Potter

Andy reported on recent USA Hockey National Winter Meetings (Nashville) and Pacific District / CAHA meetings. Highlights included:

- Introduction of a new Pacific District Disabled / Special Hockey Representative and a request for Oregon contacts
- Identification of a need to fill the **State Growth Coordinator** role
- Oregon recorded **108% membership growth**, the highest in the district
- Updates on Learn to Play and Try Hockey for Free initiatives, including a new Portland partnership with the Seattle Kraken

- Updates on coaching education, grants, tournament recommendations, roster rules, residency rule discussions, and player safety efforts
- A draft Pacific District Player Safety Manual is complete; affiliates will be asked to identify safety liaisons

Vice President – Chris Meyer

Chris reviewed late player movement requests submitted after the December 31 deadline, including:

- Transfers from Shasta, CA to Klamath Falls
- A Medford to Bend transfer involving a registrar error and incomplete release documentation

Guidance was provided, and follow-up is pending receipt of final paperwork.

Treasurer – Carrie Stewart

Carrie confirmed financial reports had been provided prior to the meeting and noted:

- Payment of spring/summer hockey expenses, including Team Oregon-related costs
- PO Box fees paid
- Federal tax filing extension approved through July 2026
- Oregon nonprofit filing extension approved
- LiveBarn service extended for disciplinary review
- Coordination is needed to correctly split Development Camp expenses between youth and girls budgets
- **Motion to approve Treasurer's Report:** Kevin Chambers
- **Second:** Jason Vaillancourt
- **Outcome:** Motion carried

Secretary – Sarah Chambers

No report.

District and Committee Reports

Referee-in-Chief

Not present.

Coach-in-Chief (Interim)

- Oregon issued three temporary coaching cards this season
- Coaches with Continuing Education issues were directed to USA Hockey Membership Services
- The next Level 5 Coaching Symposium is expected to be held in San Diego in summer 2027

SafeSport – Jason Vaillancourt

- Emphasized end-of-season vigilance, particularly around locker room monitoring
- Emotional abuse remains the most common SafeSport issue nationally
- State tournament audits are unlikely but preparedness remains important

Audit / Discipline – Chris Meyer

- Fewer match penalties compared to prior seasons
- Some increase in routine misconduct penalties at the youth level
- No hearings required at this time

Girls' Hockey – Carrie Stewart

- Strong participation and competition at the Girls Development Camp
- Positive feedback received from evaluators and USA Hockey representatives

Goalie Development – Christy Picard Dimmig

- High Performance Goalie Camp expanded to a three-district format this year
- Oregon anticipates continued participation under the revised structure

Membership – Sarah Chambers

- Membership applications are due April 1, 2026
- A new girls' program proposal in Medford is being explored
- A separate adult association is anticipated in Klamath Falls
- Review continues of non-USA Hockey recreational programs to ensure clarity on membership and insurance

Nominating Committee – Carrie Stewart

- Nominations and bios due March 11, 2026
- Ballots to associations by March 26, 2026

- Votes due April 10, 2026
- Positions up for election: **President and Secretary**

Player Development – Aaron Olson

- Development Camp hosted over 130 players with strong volunteer support
- Feedback was very positive
- Board discussed adding personal outreach calls to selected families

State Programs and Operations

Team Oregon / State Teams - Aaron Olson

- Player evaluations scheduled for March 7 in Medford
- Head Coach vacancy identified for 14U (2011 birth year)
- Spring tournaments confirmed for 12U and 14U teams
- High school opportunities remain under review
- Budget, jerseys, and apparel planning ongoing

State League - Katie Goote

- League website nearing public release
- Several divisions remain competitive heading into late February

State Tournaments and Jamborees - Sarah Chambers

- **State Jamboree:** February 27–March 1, 2026 (Klamath Falls)
- **State Tournament:** March 13–15, 2026 (Portland)
- Ice scheduling and cost details still being finalized

Association Reports

- **LAHA:** Strategic planning underway; board elections in progress
- **Klamath Ice Sports:** Nothing to report
- **REHL:** Nothing to report
- **Rose City Hockey Club:**
    - New VP of Marketing elected
    - Secretary and President positions will be up for election
    - Continued strong regional tournament participation

- **Rogue Valley Hockey Association:** Nothing to report
- **Portland Winterhawks:**
    - Youth: Preparing to host State Tournament and Annual Meeting
    - Adult: Nothing to report

Old Business

Team Credentialing / Roster Review

- Concerns were discussed regarding roster accuracy and ineligible player participation during league play
- Direction given to begin a state-level credentialing review using full roster histories
- The Tournament Committee will verify findings and return recommendations consistent with USA Hockey policy

Guidebook and Registrar Update

- Planning underway for 2026-27 guidebook updates
- **Lisa Wright** introduced as incoming State Registrar for next season

New Business

Camp and Event Refund Policy

Following discussion, the Board approved the following policy:

- **25% refund (minus credit card processing fees)** if cancellation occurs **before registration closes**
- **No refunds** after registration closes
- **Motion:** Carrie Stewart
- **Second:** Jason Vaillancourt
- **Outcome:** Motion carried

Tournament scheduling coordination across the state was also discussed and will remain on future agendas.

Next Meeting

Approved April 2026

Annual Meeting

April 25, 2026 – Portland, Oregon (in person)

Adjournment

The meeting was adjourned by motion at 3:47 PM.

- **Motion:** Carrie Stewart
- **Second:** Jason Vaillancourt
- **Outcome:** Motion carried

Oregon State Hockey Association

Budget vs. Actuals: Budget 2025-26 - FY26 P&L

September 1, 2025 - February 8, 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Apparel/Swag Item Sales		500.00	-500.00	
Block Grant Funds	6,900.63	7,800.00	-899.37	88.47 %
Interest Income	2.66	50.00	-47.34	5.32 %
OSHA Player Development Camp Fees		15,000.00	-15,000.00	
Registration Fees		0.00	0.00	
Adult/Coach Registrations	10,127.00	14,000.00	-3,873.00	72.34 %
Player Registration Fees	9,376.00	14,000.00	-4,624.00	66.97 %
Total Registration Fees	**19,503.00**	**28,000.00**	**-8,497.00**	**69.65 %**
Team Oregon		0.00	0.00	
Registration Fees		8,250.00	-8,250.00	
Tryout Registrations		2,250.00	-2,250.00	
Total Team Oregon		**10,500.00**	**-10,500.00**	
Tournament Fees		0.00	0.00	
Jamboree Entry Fee		18,500.00	-18,500.00	
State Championship Entry Fee		16,500.00	-16,500.00	
Tournament Application Fee		150.00	-150.00	
Total Tournament Fees		**35,150.00**	**-35,150.00**	
Total Income	**$26,406.29**	**$97,000.00**	**$ -70,593.71**	**27.22 %**
Cost of Goods Sold				
Apparel/Swag Item COGS		500.00	-500.00	
Total Cost of Goods Sold	**$0.00**	**$500.00**	**$ -500.00**	**0.00%**
GROSS PROFIT	**$26,406.29**	**$96,500.00**	**$ -70,093.71**	**27.36 %**
Expenses				
Background Check Fees		150.00	-150.00	
Coach in Chief		2,500.00	-2,500.00	
Computer & Internet		0.00	0.00	
Conference Call Account	369.80	350.00	19.80	105.66 %
LiveBarn	291.06	350.00	-58.94	83.16 %
Quickbooks	575.00	1,200.00	-625.00	47.92 %
Web Hosting & Fees	216.00	350.00	-134.00	61.71 %
Total Computer & Internet	**1,451.86**	**2,250.00**	**-798.14**	**64.53 %**
Legal-Professional Fees		500.00	-500.00	
Licenses and Permits		0.00	0.00	
Annual Report Filing Fee		50.00	-50.00	
Total Licenses and Permits		**50.00**	**-50.00**	
Meals & Entertainment	87.78		87.78	
Meeting Expenses		0.00	0.00	
Food & Beverages		2,500.00	-2,500.00	
Other Meeting Expense		5,000.00	-5,000.00	
Room Rental		1,500.00	-1,500.00	
Total Meeting Expenses		**9,000.00**	**-9,000.00**	

Oregon State Hockey Association

Budget vs. Actuals: Budget 2025-26 - FY26 P&L

September 1, 2025 - February 8, 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Miscellaneous		1,000.00	-1,000.00	
Office Expense		0.00	0.00	
PO Box Rental	196.00	200.00	-4.00	98.00 %
Postage/Shipping		200.00	-200.00	
Supplies		250.00	-250.00	
Total Office Expense	**196.00**	**650.00**	**-454.00**	**30.15 %**
OSHA Grant Match		5,000.00	-5,000.00	
OSHA Player Dev Camp		0.00	0.00	
Food Other		1,500.00	-1,500.00	
Food Players		500.00	-500.00	
Hotel Expense		1,500.00	-1,500.00	
Ice Costs		7,000.00	-7,000.00	
Jerseys/Shirts		1,500.00	-1,500.00	
Miscellaneous		1,500.00	-1,500.00	
Referees		750.00	-750.00	
Transportation		750.00	-750.00	
Total OSHA Player Dev Camp		**15,000.00**	**-15,000.00**	
Other Business Expenses		0.00	0.00	
Contribution - USAH		250.00	-250.00	
Total Other Business Expenses		**250.00**	**-250.00**	
Pacific District		0.00	0.00	
Meeting Expense		3,000.00	-3,000.00	
Player Fees		500.00	-500.00	
Select Camp Participation Fees		2,500.00	-2,500.00	
USAH National Tournament Fee		4,500.00	-4,500.00	
Total Pacific District		**10,500.00**	**-10,500.00**	
QuickBooks Payments Fees		250.00	-250.00	
Referees		1,500.00	-1,500.00	
State Programs		0.00	0.00	
Disabled Hockey Program		0.00	0.00	
Diversity Initiatives		1,000.00	-1,000.00	
Girls Development Program	4,086.91	3,250.00	836.91	125.75 %
Goalie Development Program		1,000.00	-1,000.00	
Growth Initiatives		3,250.00	-3,250.00	
Total State Programs	**4,086.91**	**8,500.00**	**-4,413.09**	**48.08 %**
Taxes	102.00		102.00	
State		200.00	-200.00	
Total Taxes	**102.00**	**200.00**	**-98.00**	**51.00 %**
Team Oregon Expense		0.00	0.00	
Coach Travel		1,500.00	-1,500.00	
Ice Costs		2,000.00	-2,000.00	
Miscellaneous		500.00	-500.00	

Oregon State Hockey Association

Budget vs. Actuals: Budget 2025-26 - FY26 P&L

September 1, 2025 - February 8, 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Tournament Fees	3,737.13	2,000.00	1,737.13	186.86 %
Uniforms		2,250.00	-2,250.00	
Total Team Oregon Expense	**3,737.13**	**8,250.00**	**-4,512.87**	**45.30 %**
Team Oregon Tryout Expense		0.00	0.00	
Food Other		200.00	-200.00	
Ice Costs		1,000.00	-1,000.00	
Jerseys/Shirts		800.00	-800.00	
Transportation		250.00	-250.00	
Total Team Oregon Tryout Expense		**2,250.00**	**-2,250.00**	
Tournaments		0.00	0.00	
Jamboree Ice		13,000.00	-13,000.00	
Jamboree Miscellaneous		500.00	-500.00	
Jamboree Referees		4,000.00	-4,000.00	
Jamboree Travel		1,000.00	-1,000.00	
State Tournament Ice		8,000.00	-8,000.00	
State Tournament Miscellaneous		1,500.00	-1,500.00	
State Tournament Referees		6,500.00	-6,500.00	
State Tournament Travel		500.00	-500.00	
Total Tournaments		**35,000.00**	**-35,000.00**	
Travel - Other	180.00		180.00	
Airfare	1,560.96		1,560.96	
Dining		1,400.00	-1,400.00	
Hotel Expense	1,863.99	2,500.00	-636.01	74.56 %
Misc. Travel Expenses	674.18		674.18	
Transportation		2,100.00	-2,100.00	
Total Travel - Other	**4,279.13**	**6,000.00**	**-1,720.87**	**71.32 %**
USAH Meetings		0.00	0.00	
Food		500.00	-500.00	
Misc. Meeting Expense		500.00	-500.00	
Transportation		6,000.00	-6,000.00	
Total USAH Meetings		**7,000.00**	**-7,000.00**	
Total Expenses	**$13,940.81**	**$115,800.00**	**$ -101,859.19**	**12.04 %**
NET OPERATING INCOME	**$12,465.48**	**$ -19,300.00**	**$31,765.48**	**-64.59 %**
Other Income				
Previous FY Income	1,380.12		1,380.12	
Total Other Income	**$1,380.12**	**$0.00**	**$1,380.12**	**0.00%**
Other Expenses				
Previous FY Expense	801.21		801.21	
Total Other Expenses	**$801.21**	**$0.00**	**$801.21**	**0.00%**
NET OTHER INCOME	**$578.91**	**$0.00**	**$578.91**	**0.00%**
NET INCOME	**$13,044.39**	**$ -19,300.00**	**$32,344.39**	**-67.59 %**

Oregon State Hockey Association

Budget vs. Actuals: Budget 2025-26 - FY26 P&L

September 1, 2025 - February 8, 2026

Balance Sheet

Oregon State Hockey Association

As of February 8, 2026

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
OSHA Operating Account-US Bank	0.00
Seattle Kraken	0.00
USA Hockey CEP Checking Account	0.00
WF CHECKING 3773	95,160.40
WF OVERDRAFT 8034	2,006.84
WF SAVINGS 8240	61,449.91
Total for Bank Accounts	**$158,617.15**
Accounts Receivable	
Accounts Receivable	-235.00
Total for Accounts Receivable	**-$235.00**
Other Current Assets	
Undeposited Funds	0.00
Total for Other Current Assets	**$0.00**
Total for Current Assets	**$158,382.15**
Fixed Assets	
Office Equipment	0.00
Total for Fixed Assets	**$0.00**
Total for Assets	**$158,382.15**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	120.00
Total for Accounts Payable	**$120.00**
Other Current Liabilities	
Deferred Revenue	0.00
Oregon Department of Revenue Payable	0.00
RFreeland Benefit Fund Payable	0.00
Scholarship Fund	0.00
Total for Other Current Liabilities	**$0.00**
Total for Current Liabilities	**$120.00**
Total for Liabilities	**$120.00**
Equity	
Opening Bal Equity	0.00
Retained Earnings	145,217.76
Net Income	13,044.39
Total for Equity	**$158,262.15**
Total for Liabilities and Equity	**$158,382.15**

Profit and Loss

Oregon State Hockey Association

September 1, 2025-February 8, 2026

DISTRIBUTION ACCOUNT	TOTAL
Income	
Block Grant Funds	6,900.63
Interest Income	2.66
Registration Fees	
Adult/Coach Registrations	10,127.00
Player Registration Fees	9,376.00
Total for Registration Fees	**$19,503.00**
Total for Income	**$26,406.29**
Gross Profit	**$26,406.29**
Expenses	
Computer & Internet	
Conference Call Account	369.80
LiveBarn	291.06
Quickbooks	575.00
Web Hosting & Fees	216.00
Total for Computer & Internet	**$1,451.86**
Meals & Entertainment	87.78
Office Expense	
PO Box Rental	196.00
Total for Office Expense	**$196.00**
State Programs	
Girls Development Program	4,086.91
Total for State Programs	**$4,086.91**
Taxes	102.00
Team Oregon Expense	
Tournament Fees	3,737.13
Total for Team Oregon Expense	**$3,737.13**
Travel - Other	$180.00
Airfare	1,560.96
Hotel Expense	1,863.99
Misc. Travel Expenses	674.18
Total for Travel - Other	**$4,279.13**
Total for Expenses	**$13,940.81**
Net Operating Income	**$12,465.48**
Other Income	
Previous FY Income	1,380.12
Total for Other Income	**$1,380.12**
Other Expenses	
Previous FY Expense	801.21
Total for Other Expenses	**$801.21**
Net Other Income	**$578.91**
Net Income	**$13,044.39**